

Facilities, Operations & Airport Managers Conference and Trade Show



INTERNATIONAL ASSOCIATION OF AIRPORT EXECUTIVES CANADA



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Your Board of Directors for 2013



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Kelvin Williamson

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Shelia MaGuigan A.A.E.

RJ Steenstra A.A.E.

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Corporate Committee

Eric Tolton A.A.E., Chair – **Black & McDonald**

Kelvin Williamson – **LNT Solutions**

Elvio Pecchia – **SNC Lavalin**

Greg Richardson - **Commissionaires**

Tiina Maripuu – **Team Eagle**

Tom Coupland

Michelle Cretzman



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IAAE Canada / IAAE / AAAE International Airport Managers Conference, Tucson Arizona, Spring 2014

Paul Ritchi AAE, Chair

Jim Johnson A.A.E.

Bonnie Allin A.A.E.

Brian Synder

Eric Tolton A.A.E.

Paul Cudmore

Darryl Dowd C.M.

Gerry Bruno A.A.E.

RJ Steenstra A.A.E.

June Main

Tom Coupland

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Year In Review 2012



Facts & Figures

| | <u>2012</u> | <u>Total 2012</u> |
|-------------------------|-------------|-------------------|
| • Member No. | +69 | 325 |
| • New CM's | +15 | 67 |
| • New AAE's | 4 | 63 |
| • Training Courses | 22 | |
| • People Trained Online | 272 | |



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**IAAE
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New since 2011- and growing



**IAAE Canada
Online Training**





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Current Online Courses

Airports 101 Showcase

Airports 101 – Aircraft de-icing

Airports 101 – Airport Security

Airports 101 – Documentation

Airports 101 – Introduction to Canadian Airport
Operations

Airports 101 – Financial Operations

Airports 101 – Fire Rescue

Airports 101 – Ground Services Equipment

Airports 101 – Land Use Planning

Airports 101 – Terminal Operations

Airports 201 – Land Use Zoning



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Online Courses Under Development:

- Airfield Maintenance
- Airfield Operations
- Fueling Operations
- Introduction to Aircraft Staging
- Airside Lighting, Signage & Markings



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Professional Development, Accreditation Program



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12 New Certified Members in 2012

Wayne Finkle C.M.

Kelvin Gilpin C.M.

Rosemin Sumar C.M.

Carman Hendry C.M.

Dave Kumpolt C.M.

Danny Juricic C.M.

Paul Mewett C.M.

Todd Tripp C.M.

Mike Whalley C.M.

Marcos Zambrano C.M.

Pauline Leloudas C.M.

Sandra Hantziagelis C.M.



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Four New Accredited Executive in 2012



RJ Steenstra A.A.E.,
CEO
Red Deer Airport
Authority



Phillip Elchitz A.A.E.,
Airport Development
Duty Manager
Kelowna International
Airport



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Four New Accredited Executive in 2012



Delia Chesworth A.A.E.,
Director, Airport Facilities
GNWT



Neil Drachenberg CD, A.A.E.,
Manager - Airport Safety, Security
& Emergency Preparedness
Kelowna International Airport



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Accredited Airport Professional Program “A.A.P.”

- Designed for industry partners who are not actively engaged in the day to day management of an airport.
- Recognizes their knowledge, skill and contribution to the airport industry.



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10 Year Corporate Members





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Annual General Meeting

Agenda

1. Call to Order
2. Approval of 2012 AGM Agenda
3. Approval of 2011 AGM minutes
4. Business Arising from the 2011 minutes
5. Acceptance of the 2012 Auditor's Report
6. Appointment of the 2013 Auditor
7. Director Terms Ending
8. Election of Directors
9. IAAE Canada Letters Patent & Bylaws
10. New Business
11. Adjournment



Minutes

Annual General Meeting

Date: Monday, June 4, 2012
Time: 0930 PDT
Location: Victoria, British Columbia
Purpose: To conduct the annual business of IAAE Canada
Chair: Bill Newman AAE
Attendees: All Members, Board of Directors, IAAE CND Staff
Guests:
Attachments: 2011 Audit Report

| Item | Details | Action | Presenter | Time |
|------|---|-------------|-----------|-------|
| 1.0 | Call to Order | | B. Newman | 1 min |
| 2.0 | Approval of 2011 AGM Agenda | Decision | B. Newman | 3 min |
| | Motion: That the 2011 IAAE Canada AGM agenda be accepted as presented. Carried. | | | |
| 3.0 | Acceptance of the 2011 Auditor's Report | Decision | C. Green | 5 min |
| | Motion: That the 2011 Auditor's report be accepted as presented. Carried. | | | |
| 6.0 | Appointment of the 2012 Auditor | Decision | C. Green | 5 min |
| | Motion: That Joel Feldman CA Professional Corporation be appointed as the Auditor of IAAE Canada for the year 2012. Carried. | | | |
| 7.0 | Director Terms Ending | Information | B. Newman | 5 min |
| | The three year terms for Cuyler Green AAE, | | | |



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| Item | Details | Action | Presenter | Time |
|------|--|-------------------------|-----------|--------|
| | <p>Cameron Nicolson AAE, Ed Schmidtke AAE, and Wil MacMillian AAE have ended.</p> <p>IAAE Canada thanks E. Schmidtke AAE and W. MacMillian AAE for their service to IAAE Canada.</p> | | | |
| 8.0 | Election of Directors | Decision | B. Newman | 10 min |
| | <p>There are 5 Director positions available to be filled. The following members have agreed to stand for election: C. Green AAE, C. Nicolson AAE, W. Clarke AAE, M. Karsseboom AAE and S. McGuigan AAE.</p> <p>Call for nominations from the floor. There were none.</p> <p>Motion: That Cuyler Green AAE, Cameron Nicolson AAE, Wilma Clarke AAE, Mike Karsseboom AAE and Shelia McGuigan AAE be appointed by acclamation to the Board of Directors of IAAE Canada for a three year term.</p> <p>Carried.</p> | | | |
| 9.0 | New Business | Discussion/ Decision | B. Newman | 5 min |
| | <p>There was no new business raised.</p> | | | |
| 10.0 | Adjournment | Decision | B. Newman | 1 min |
| | <p>Motion: That the IAAE Canada 2011 AGM be adjourned.</p> <p>Carried.</p> | | | |

Bill Newman, AAE. Chair IAAE Canada

Cuyler Green, AAE. Vice Chair IAAE Canada



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Terms end today



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The Board wishes to thank
Gerry Bruno A.A.E.
for his years of service on the
Board.



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Kevin Lacey A.A.E.

Re-standing for another three years



R.J. Steenstra A.A.E.

Standing for election for the next three years



2012 Financial Results

| Assets | 2012 | 2011 |
|----------------------------|---------|---------|
| Cash | 18,489 | 18,631 |
| Short Term Investments | 235,643 | 218,902 |
| Accounts Receivable | 40,777 | 11,560 |
| Promotional Items for Sale | 8,578 | 11,926 |
| Prepaid Expenses | 2,262 | 3,629 |
| Capital | 6,105 | 7,024 |
| Total Assets | 311,854 | 271,672 |



2012 Financial Results

| Liabilities | 2012 | 2011 |
|-------------------------------|---------|---------|
| Accounts Payable and Accruals | 10,982 | 6,407 |
| Deferred Revenues | 2,970 | 16,508 |
| Member's Equity | 297,902 | 248,757 |
| Total Liabilities | 311,854 | 271,672 |



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IAAE Canada Letters Patent & Bylaws

Industry Canada requires all non-profits to re-write and resubmit for approval letters patent and bylaws to meet the new Canada Corporations Act.

The Board will be presenting the changes to the members over the next few months with the anticipation of holding a membership ratification vote at our next Annual General Meeting in 2014.

Failure to submit approved and ratified Letters Patent & Bylaws before the deadline outlined in the Act will result in the dissolution of the IAAE Canada as a corporate entity.

When the ratification vote on the new Letters Patent & Bylaws occurs please attend to vote or delegate a proxy.



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What can you expect in 2013

- More online training courses
- Developing leadership skills for senior managers
- Training for all levels of airport worker
- Training for all airport tasks
- Continued communication with you, our members
- Continued prudent management of the members equity and investments



Cuyler Green AAE



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MORE TO COME...



Announcing...
The 8th Annual Facility, Operations & Airport Managers Conference
Join us in May 2014 in naturally beautiful Halifax, NS



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